

## Parent Portal Website Link

<https://pschool.sturgeon.ab.ca/public/>

Once you have logged onto the parent portal, you will see the homepage.

The screenshot shows the 'Grades and Attendance' section of a parent portal. A navigation menu on the left includes options like 'Grades and Attendance', 'Grade History', 'Attendance History', 'Email Notification', 'Teacher Comments', 'School Bulletin', 'My Calendars', 'Account Preferences', 'Access Logs', 'My Schedule', and 'School Information'. The main content area is titled 'Grades and Attendance:' and contains a table labeled 'Attendance By Class'. The table has columns for 'Exp', 'Last Week' (M, T, W, H, F), 'This Week' (M, T, W, H, F), 'Course', 'Y1', 'S1', 'S2', 'Absences', and 'Lates'. The table lists several classes with their respective grades and absence/late counts. Callouts provide instructions: a blue box points to the 'Grades and Attendance' menu item, stating it shows history from previous years; a purple box points to the teacher's name 'Mrs. Smith', stating that clicking it opens an Outlook email; a red box points to a blue dash in the 'Y1' column, stating that clicking it shows practice activities and teacher comments; a green box points to the 'Teacher Comments' menu item, stating it lists all comments on each report card; and an orange box points to the letter '4' in the 'Y1' column, stating that clicking it provides further details about class assignments.

Grade and Attendance History portray information from previous years.

Click on the teacher's name and *Microsoft Office Outlook* will open, allowing you to email the teacher.

If there isn't a mark, just click on the blue dash! There may be practice activities and teacher comments available for that class.

Teacher Comments will list all comments made on each report card.

Click on the letter or grade to find further details about class assignments.

Exp	Last Week					This Week					Course	Y1	S1	S2	Absences	Lates
	M	T	W	H	F	M	T	W	H	F						
1(D1)	.	.	.	.	.	.	.	.	.	.	Art 5 Mrs. Smith	A	-	-	0	0
4(D1)	.	.	.	.	.	.	.	.	.	.	Health Mrs. Smith	-	-	-	0	0
7(D1)	.	.	.	.	.	.	.	.	.	.	French 5 Mrs. Smith	-	-	-	0	0
	.	.	.	.	.	.	.	.	.	.	Info & Tech 5 Mrs. Smith	-	-	-	0	0
	.	.	.	.	.	.	.	.	.	.	HomeRoom Mrs. Smith	-	-	-	0	0
AM(D1)	.	.	.	.	.	.	.	.	.	.	Science 5 Mrs. Smith	4	-	-	0	0
AM(D1)	.	.	.	.	.	.	.	.	.	.	Social Studies 5 Mrs. Smith	4	-	-	0	0

Once you have clicked on a letter or grade, you will find detailed information about assignments, projects, and tests for that class.

**Tip:** If it's blue, click on it, there are further details attached.

Navigation

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Grades and Attendance

### Class Score Detail

Course: Science 5

Expression: AM(D1)

Teacher Comments:

Section Description:

Due Date	Category	Assignment	Codes	Core	Grd
09/27/2011	DA	<a href="#">Weather Smart Video Quiz</a>		7/8	4
09/27/2011	DA	<a href="#">What Causes weather?</a>		3/5	2
10/04/2011	F	<a href="#">Weather Poem - Cinquain</a>	✓	--	
10/04/2011	F	<a href="#">Weather Title Page</a>	✓	--	
10/17/2011	DA	<a href="#">Forecasting and Weather Instruments</a>		9/10	5

Click on the Category description to learn more about category. The description may include information about what is included in the category, category weightings, and curricular connections.

Click on each assignment to learn more about what the project/test consisted of.

If the score is blue, that means the teacher has added a personalized comment. Click on it to read the comment!

A checkmark, orange star or a dash means that the assignment does not count towards the final grade.